



Shariati Str., Pol-e-Sadr,
Shahid Keshani Str., Teheran/Iran

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Fee schedule of the German Embassy School Tehran (DBST)

Valid from academic year 2024-25

1) Admission test

A non-refundable fee of € 250 will be charged for each required admission or placement test, payable in cash before the test begins.

2) Admission fee

The one-time admission fee for kindergarten/preschool/school is € 500 in cash. It is due immediately after receipt of the confirmation of admission and is non-refundable.

3) Association membership fee

The annual association membership fee of € 100 will be invoiced at the time of registration or at the beginning of the academic year in the case of existing membership.

4) School fees

The respective kindergarten and school fees are invoiced for the entire academic year and are due on September 9th.

Daf (German as a Foreign Language/EAL) and support classes are included in the fees. Additional one-to-one inclusion support and special services will be invoiced separately, depending on the level of support required.

5) Payment methods

All fees must be paid in Euros to one of the following accounts:

Verein für die DBST c/o Auswärtiges Amt

Deutsche Bank in Köln

Account No.: 1830 611 00 Bank code: 370 700 24

BIC: DEUTDEBKOE IBAN: DE66 3707 0024 0183 0611 00

or in cash at the Bank Saman, Gholhak Branch.

In exceptional cases, the school fee can also be paid in Rial. Details must be obtained from the accounting department.



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6) Discounts for siblings

No discounts are granted for siblings.

7) Dunning procedure

1st Dunning

If the payment deadline is passed by 14 days, an overdue fine of 3% of the total remaining invoice sum will be charged.

2nd Dunning

In case of further non-payment, the overdue fine increases to 5% of the total remaining invoice sum.

Further non-payment:

After an unsuccessful two-stage dunning procedure, the student will be expelled. Certificates, attestations, and report cards are not issued.

8) Admissions during the academic year

For admissions which take place during the current academic year, 1/10 of the annual fee is calculated for each month. Partial months will be charged in full. This fee is due within 7 days of receiving the invoice.

9) Notice of departure during the academic year

Any notice of departure must be sent to the school in written form.

A refund of fees is not possible in the event of early or temporary departure.

The school authority reserves the right not to hand out a leaving certificate or any other certificates in case of outstanding fees.

Attention: In case of returning to the school more than 12 months after departure, the school fees of the academic year of re-registration apply.

I have read and understood the fee schedule of the German Embassy School Tehran.

I confirm compliance with the fee schedule with my signature on the registration form.